



**National Airports Corporation**  
PAPUA NEW GUINEA

PO Box 684 **Boroko** NCD, PNG  
Head Office  
Level 1 Domestic Terminal  
Jacksons International Airport  
7 Mile, Port Moresby  
Papua New Guinea  
Ph + 675 324 4855 / 324 4820  
Fax + 675 325 0870

**PORT MORESBY INTERNATIONAL AIRPORT**

**TEMPORARY LANDSIDE VEHICLE PERMIT APPLICATION FORM – ITB/DTB ROAD BLOCK**

<b>1. APPLICATION</b>	
Type of Application:	Service/Maintenance [ ] Replaced [ ] Initial [ ]  <b>CURRENT REGISTERED PERMIT No: PMIA:</b> _____
Type of Vehicle:	Company Vehicle [ ] Private Vehicle [ ]
Company Name & Address	
Telephone/Contact	
<b>2. VEHICLE</b>	
Make/Model	
Registration:	
<b>3. TYPE OF ACTIVITIES / RESPONSIBILITIES:</b>	
<b>4. PERIOD FOR USE:</b>	
<b>FROM:</b> ..... <b>TO:</b> .....	

**5 No. OF VISITS TO THE AIRPORT PER WEEK:** \_\_\_\_\_

**6. COMPANY AUTHORISING OFFICER:** \_\_\_\_\_

COMPANY STAMP

**NOTE: Vehicle not allowed being at the Terminal front for more than 2 Minute.**

**7. NAC OFFICIAL USE ONLY:**

Date Application Received: _____	Recommend By: _____	Date: _____
Not Approved / Approved: Manager (AVSEC LSM): _____		Date: _____
NAC Finance Receipt No: _____		

## **TERMS AND CONDITIONS TEMPORARY VEHICLE PERMIT**

It is important that applicants must **read and understand** the requirements of the TEMPORARY LANDSIDE VEHICLE PERMIT.

1. Temporary Passes are too be used only for Drop-off and Pick-up of Passenger at the Terminal Curbsides and is not allowed for vehicles to park in front of the Terminals;
2. Drivers shall observed the 2 minutes Drop-off and Pick-up policy, failure to honor the LVP conditions, will result in vehicle impounded and LVP seized immediately by the Authority. An impounding fee of **K500** will be imposed accordingly before vehicle is released and this also would affect the organization future request for LVP.
3. Temporary Pass is **Not-Transferable** from a LVP registered vehicle to another vehicle. And for continuity of business, the issuing Authority shall be advised within 24 hours (Mon to Fri – 0900 to 1500hrs) in advance to have the Temporary Landside Vehicle Pass processed.
4. Temporary LVP is to be issued only on Mondays to Fridays between the hours of 0900hrs to 1500hrs and payment must be made to NAC ID Centre, Domestic Terminal Level 1, before the issuance of permit.
5. Vehicles with a Registered Landside Vehicle Permit Number will be issued with a Temporary Permit FOC (Free of Charge).
6. **INITIAL request for Temporary Vehicle Permit without a registered LVP** will be issued only upon the approved request and charged at the cost of **K100**.
7. **NO CASH** will be accepted, all payments must be done in Cheques, EFTPOS or Electronic Transfer.
8. For any other queries regarding the above conditions, please contact the NAC ID Centre, Port Moresby International Airport on 3244820 and/or IDC Manager 3244855.
9. **Acknowledgement by the Applicant**

I have read and understood the terms and conditions outlined in this application form and agree to fulfill all requirements stated herein. I also acknowledge any consequences faced in failing to meet the above stated requirements.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_