



PORT MORESBY INTERNATIONAL AIRPORT

LANDSIDE VEHICLE APPLICATION FORM – ITB/DTB ROAD BLOCK

1. APPLICATION	
Type of Application:	Renewal [<input type="checkbox"/>] Initial [<input type="checkbox"/>] Replacement: (Provide Stat Dec) [<input type="checkbox"/>] Stolen (Police Report) [<input type="checkbox"/>]
Type of Vehicle:	Company Vehicle [<input type="checkbox"/>] Private Vehicle [<input type="checkbox"/>]
Company Name & Address	
Telephone/Contact person	
2. VEHICLE	
Make/Model	
Registration:	
3. TYPE OF ACTIVITIES / RESPONSIBILITIES:	
4. REASON FOR APPLYING:	

5 No. OF VISITS TO THE AIRPORT PER WEEK: _____

6. COMPANY AUTHORISING OFFICER: _____



NOTE: Vehicle not allowed being at the Terminal Curbside for more than 2 Minutes.

7. NAC OFFICIAL USE ONLY:

Date Application Received: _____	Recommend By: _____	Date: _____
Not Approved / Approved: Manager (AVSEC): _____ Date: _____		
LVP Pass No: _____		
NAC Finance Receipt No: _____		

TERMS AND CONDITIONS OF THE VEHICLE PERMIT (STICKER)

It is important that applicants must **read and understand** the requirements of the LANDSIDE VEHICLE PERMIT.

1. To be used only for Pick-up and Drop-off at the Terminal Curbsides.
2. Permits does not allow for vehicles to park in front of the Terminals and at NAC Private Carparks (DTB NAC Carpark, AVSEC Operations & ITB NAC Carpark).
3. **Drivers shall observe the 2 Minutes Pick-up Drop-off Policy, failure to honor the LVP Terms & Conditions, will result in vehicle LVP seized immediately by the Authority. This also would affect the organizations future request for LVP.**
4. Pass is **Not-Transferable** from a LVP registered vehicle to another vehicle. Penalty for Non-Transferable will be at the cost of K1000.00. And for continuity of business, the issuing Authority shall be advised within 24 hours (Mon to Fri – 0800 to 1600hrs) in advance for alternative arrangements.
5. Permits will be issued only on Mondays to Fridays between the hours of 0800hrs to 1600hrs and payment must be made to NAC ID Centre, Domestic Terminal Level 1, before the issuance of permit.
6. Payments – **INITIAL or RENEWAL** – is **K1000.00** per vehicle. Renewal will be issued only upon the return of the expired LVP. For new applications, vehicle owners are to provide original documents; including Registration, Fitness & Road Worthiness, etc. The same information may be requested for additional information.
7. **NO CASH** will be accepted, all payments must be done in Cheques, EFTPOS or Electronic Transfer.
8. For any other queries regarding the above conditions, please contact ID Centre Port Moresby International Airport from Monday to Friday 0800hrs – 1700hrs on 324 4855 or 324 4820, Security Control Centre after hours on 3244821 and/or Security Manager 324 48 10.

Applicant Signature: _____

Date: _____

