



PORT MORESBY INTERNATIONAL AIRPORT

APPLICATION FOR AVIATION SECURITY TEMPORARY PASS

DETAILS OF APPLICATION

Surname: _____ First Name _____

Village/Town: _____ Sub-District /City: _____ Province / Country: _____

Currently Residing at: _____ Section: _____ Lot: _____ Town/City: _____

Distinguishing Marks (if any): _____ Colour of hair: _____ Height: _____

Applicant Signature: _____ Date: _____

Must complete Security and Safety Online Induction and attached certificate.

1. EMPLOYER'S INFORMATION

Company Name: _____ Type of Activity/Operations: _____

Company Address: _____ Duties Responsibilities: _____

Telephone: _____ Mobile: _____

Tick (1) Areas Applied for: 1 2 3 4 5 6 7 8 9 10 11 12 13 14

Reasons for Applying: _____

Period Works carried out: _____

Type of Application: (1) INITIAL ISSUE [] (2) RENEWAL [] REPLACEMENT, LOST or STOLEN: []

Please tick appropriate box. Lost or Stolen Card application MUST be
NOTE: If any information found to be incorrect, the application will not be processed.

2. NAC OFFICIAL USE ONLY

Date application received: ____/____/____ TP Colour Code for month _____ Date _____

NAC Finance (Collector of Public Monies) CPM Receipt No: _____

RECOMMEND:[] ID Centre Staff Signature: _____ Date: ____/____/____

APPROVED: [] NOT APPROVED: [] Manager ID Centre Signature: _____ Date: ____/____/____

(Expiry Date – Month and Year: (_____))

NOTE: It is important that applicants read and understand the AVSEC requirements before completing the form.

1. All applications must be approved by the GM AVSEC, in his absence Head of Security or Manger ID Centre.
2. ID card is issued on **MONDAY** to **FRIDAY** each week between the hours of 0900 hours of am and 1500 pm.
3. Payment must be made to NAC ID Centre after the application is approved by the Manager.
4. Application for each ID card required as per the colour code for the month.
5. Must be escorted by a red card holder when access is required to the Security Restricted Area (SRA)
6. Must be displayed at the outer garment at chest height.
7. Use for official purposes only and is not transferable.
8. Payment of K100.00 if exceeds 7 days and valid only for a month.
9. If it's Lost, Stolen or damaged card(K50.00) read the terms and conditions
10. The Temporary Card Remains the property of the National Airports Corporation and shall be remove ANYTIME without notice.

Temporary Pass Guide

1. Issued Temporary Pass, remains the property of NAC and maybe withdrawn any time by the **Manager Aviation Security (AVSEC)**.
2. The Temporary Pass is issued in monthly colour codes for use in the Security Restricted Area (SRA) but the person **must be escorted** by an authorized red ASIC card holder.
3. The Temporary **Pass** is **issued** for the **performance of official duties and business only**.
4. The **Temporary Pass** is **not transferable** and **shall be surrendered** to the issuing authority upon completion of the task at the following locations.
 - a) **the National ID Card Centre** (Level 1 Domestic Terminal)
 - b) **Gate 14 Security Centre** (main entry emergency gate)
5. The holder **shall comply** with any reasonable instruction given by an airport security officer or authorized officer of the civil aviation authority.
6. The Temporary Pass **shall be worn above the waist** on the outer garment at **all times** whilst air or landside, in the security restricted, prohibited or sterile areas.
7. The **Temporary ID Pass** is **renewable in Color Codes** at the end of each month and to be surrendered at the location shown at paragraph 4(a) and 4(b) above.
8. **Unauthorized** possession, use retention, alteration, destruction or transfer of **Temporary Pass** can attract penalty under CAA regulations.
9. **Any person** in possession of a **Temporary Pass** found unescorted airside in security restricted area (SRA) **will have the pass removed and is to leave** the area immediately.
10. Temporary ID Pass holder **shall immediately report** in writing the **loss** of his/her card/pass with state dec to the issuing authority.
11. Individuals, who continue to lose ID Passes, are advised that consideration will be given for denial of future ID pass issuance.

ACKNOWLEDGEMENT

I have read and understood the conditions under which the Temporary Pass will be issued to me.

	Legend of Areas
1.	Terminals
2.	Dom Departure Hall
3.	Dom Arrival Hall
4.	Int Departure all
5.	Int Arrival Hall
6.	Dom Apron
7.	Int Apron
8.	General Avn
9.	Aircraft Entry
10.	Control Tower
11.	Hangar
12.	Cargo Warehouse
13.	Taxi/Runway/Perim.
14.	PNDF Hangar/Apron

Applicant Signature: _____ Date: ____/____/____

