



**National
Airports
Corporation**
PAPUA NEW GUINEA

National Airports Corporation (NAC) is mandated to operate all twenty-two major airports across Papua New Guinea. It is governed by the Civil Aviation Act 2000 (as amended) and the Civil Aviation Rules, Part 139, to provide safe and secure airport services that meet international standards and recommended practices.

NAC is now looking to invite a suitably qualified and experienced professional to immediately fill the position of:

MANAGER INTERNAL AUDIT [FINANCE AND STATUTORY COMPLIANCE]

The role of the Manager Internal Audit [Finance and Statutory Compliance] is responsible for providing internal audit assurance and risk management services including investigations, reviews, analysis and reporting under the Finance and Statutory Compliance portfolio. The Manager Internal Audit [Finance and Statutory Compliance] also provides support to managers to operate effective operating procedures, processes and internal controls to safeguard company assets and contribute to achieving the company's set goals and objectives.

Key Responsibilities:

- Reporting to the Chief Internal Auditor relating to risk management and ensure prudent advice is given;
- Responsible for monitoring and evaluating the company's risk management; processes and systems including conducting reviews and implementing new controls to manage the financial and operational activities;
- Responsible for preparing and implementing internal audit programs encompassing financial activities and operations, including systems, production, engineering, marketing and human resources;
- Responsible for the regular review of NAC's activities and assessing the reliability and integrity of information, compliance with governance framework policies, code of conduct and regulations, the safeguarding of assets and the economical and efficient use of resources;
- Expected to display NAC's corporate values and principles by personal example, and managing and accepting accountability for performance required with demonstrated leadership and ensuring implementation of internal control improvement recommendations and solutions.

Key Requirements;

- Must have a Bachelor's Degree in Accounting or related from a reputable educational institution;
- Member of the Institute of Chartered Accountants, CPA or similar professional accounting body;
- Must have 8-10 or more years of working experience and have a general wide knowledge and understanding of the organization's mandated charter [safety and security].
- Strong business acumen and experience in working closely with senior executives and the audit committee;
- Strong understanding of the importance of governance, risk and control in achieving organisational objectives;
- Good report writer;
- Must be able to use CAATs [Computer Assisted Audit Techniques] tools or other related audit tools [Optional];
- Must have excellent communication, organizational, and negotiation skills; and
- Must have strong Leadership Ability and maintain independent audit skills.

To Apply:

Interested candidates must provide the following:

- Expression of Interest Letter
- Updated Curriculum Vitae (CV)
- Copy of Certified Educational Qualification documents
- Copy of three (3) Character References (contactable)

Address all applications to:
General Manager Human Resource
National Airports Corporation
PO Box 684
Boroko, NCD

Email your applications as **1 document** to recruitment@nac.com.pg

Closing date: **Friday 19th April 2024**

Only shortlisted applicants will be contacted for further assessment.

For any information or enquiries, contact us on 3244671/3244687 or refer to our website at www.nac.com.pg

Approved for release by;

Mr. Dominic Kaumu, ML OBE
Acting Managing Director & CEO